



C I T Y O F
RENO
Memorandum

DATE: September 11, 2025
TO: Mayor and City Council
THROUGH: Jackie Bryant, City Manager
FROM: Cynthia Esparza, Director
DEPT: Community Engagement and Services Department
SUBJECT: Washoe County School District Internship Program

To augment student civic engagement and learning, and provide staff with supplemental office support, the City of Reno has partnered with Washoe County School District and established fall 2025 student internships.

In collaboration with Career Technical Education and Signature Academies, students were invited to apply for internships across various city departments, each requiring a 60-hour commitment. Over the fall, students will be exposed to their local government and gain career experience, all while earning high school credit.

This program comes at no-cost to the City. Five students are currently participating, and the selected departments include:

- City Clerk's Office
- Community Engagement & Services
Parks and Recreation
- Public Safety Dispatch

With civic engagement identified as a key community priority, these internships strengthen the connection between students and their city. City and school district staff will evaluate this fall's program and will explore expanding this initiative in the spring.